To minimize wait time and offer efficient service, please follow these simple instructions for Glenview Public Library Drive-Up Services. Vehicle entry to the Drive-Up Window and Return Slots is on Prairie Street.

**PLACING A HOLD**

*Online*
- Visit glenviewpl.org and click “My Account” located at the top of the page.
- Choose “Glenview Public Library Drive-Up Window” from the drop-down menu as your pick-up location.
- You will be contacted when your hold is ready to pick up.
- Drive up, present your library card, and pick up your hold.

*Over the Phone*
- While placing your hold with a librarian, mention that you would like to pick up your hold at the Drive-Up Window.

*Changed your mind about your pick-up location?* Just call the Circulation Department and let us know.

Library card registration, payment for fines, and other full services are available inside the Library at the Circulation Desk. For security reasons, no money transactions will take place at the Drive-up Window.