

Homework Help Center

VOLUNTEER * PARENT PERMISSION FORM 2018-19

(Required for ages 17 and under) (Form required only once per school year.)

Volunteer Name: _____

ATTENTION PARENT: This form must be printed, signed, and dated. Volunteer must submit prior to or on the first day of work.

Expectations for Volunteers

High School Volunteers will provide homework assistance to children in grades 1-8.

Volunteers are expected to:

- Serve as role models in the Library.
- Follow program guidelines.
- Abide by Library policies.
- Keep students on task.
- Learn how to use BrainFuse, the Library's subscription online tutoring service (*we will go over this the first session*).
- Sign in and sign out to document service hours.
- Assist young readers in choosing books at the appropriate reading level.
- Ask other volunteers/Library staff for help/guidance when unsure about anything.
- Alert Library staff when assistance or support is needed.
- Bring a book to read, or your own homework to work on, when it is not busy.
- When possible, agree to volunteer for 1.5 hours per week.
- Agree to notify the Youth Services staff in advance via email or phone if you are unable to volunteer for an assigned session.

This program provides an opportunity for responsible high school students to give back to the Community and earn service hours by extending a helping hand to Glenview students in grades 1-8. This volunteer position requires a high level of social interaction, leadership, focus, problem-solving skills, and organization. If you are uncertain if your child would be a good fit for this program, please speak to the Librarian in charge of *Homework Help Center*.

I believe that my child is capable of fulfilling the *Expectations for Volunteers* as outlined above. I am confident my child understands the responsibilities related to this volunteer position and I will support them in their efforts to fulfill their volunteer obligations. I understand that Library Staff may release my child from this program at any time and for any reason.

I understand that the Library may use TEXTING to reach volunteers by cell phone.

Parent/Guardian Name (please print): _____

Parent/Guardian Signature: _____ Date: _____

