

Guest Pass Policy

An out-of-state library patron, whether or not he/she has a library card from his/her home library, may be eligible for a Guest Pass, which allows access to the Library's Internet/public access computers. To obtain a Guest Pass, an out-of-state user must present photo identification with name and current address. Acceptable identification includes, but is not limited to, a valid (non-expired) driver's license, a valid state identification card or another form of photo identification that contains name and current address.

Residents of unincorporated Glenview or those residing in other communities in Illinois are NOT eligible for a Guest Pass for use of the Library Internet/public access computers.

Visitors 16 years of age or older may get a Guest Pass from staff at the Reference Desk by showing valid identification.

Visitors under the age of 16 must be accompanied by an adult who is 18 years of age or older. Guest Passes for these users are issued at the Youth Services Desk. The accompanying adult must show valid identification.

Guest Passes are valid for 7 consecutive days from date of issue. A Guest Pass is issued to one individual and is not transferable. An individual may obtain a total of 2 Guest Passes within a 6-month period.

Guest Passes may not be issued on a regular basis and are not intended to replace a valid library card for use of the computers. They are to be used by individuals who come to the Library infrequently.

Express Stations are available for the use of all Library patrons, including residents of unincorporated Glenview, non-cardholding residents of other communities in Illinois, and out-of-state residents. No library card or Guest Pass is needed for using the Express Stations.

All computer use at the Glenview Public Library is subject to adherence to the Glenview Public Library's Internet Access Policy, Technology Lab Policy and Guidelines for Library Use.